

MIXED UP TUNES ENTERTAINMENT

WEDDING PLANNING FORM

GENERAL WEDDING INFORMATION

Names of:

Contact Number:

Bride

Groom

Bride's Parents

Groom's Parents

Maid of Honor

Best Man

Officiant

Event Coordinator

Venue

• Contact Person

• Address

Caterer

Photographer

Emergency Contact

Date of the Wedding: Music Start Time: Music End Time:

Approximate Number of Guests:

CEREMONY TIMELINE AND MUSIC DIRECTIONS

Please indicate which activities you are planning to have as part of your ceremony and anmusical accompaniment that you would like. Feel free to provide specific song information or a general style or genre of music you prefer.

Prelude	<input type="text"/>
Ushering of the Family	<input type="text"/>
Bridal Procession	<input type="text"/>
Sermon/Poetry Readings	<input type="text"/>
Unity Candle	<input type="text"/>
Exchange of Vows	<input type="text"/>
The Kiss	<input type="text"/>
Presentation of the Couple	<input type="text"/>
Recessional	<input type="text"/>
Postlude	<input type="text"/>

RECEPTION TIMELINE AND MUSIC DIRECTIONS

Please indicate which activities you are planning to have as part of your ceremony and any musical accompaniment that you would like. Feel free to provide specific song information or a general style or genre of music you prefer.

Early Event Background Music	<input type="text"/>
Introduction of the Bride and Groom (How would you like to be introduced?)	<input type="text"/>
Cocktail Hour	<input type="text"/>
Dinning Music	<input type="text"/>

RECEPTION FORMALITIES

ORDER OF EVENTS *(Leave Blank if an event is not going to be part of your reception.)*

<input type="checkbox"/>	Toast(s) to the Bride and Groom		
	Toastmaster 1:	<input type="text"/>	
	Toastmaster 2:	<input type="text"/>	
	Toastmaster 3:	<input type="text"/>	
	Toastmaster 4:	<input type="text"/>	
<input type="checkbox"/>	Bride & Groom's Toast		
<input type="checkbox"/>	Cut the Cake		
<input type="checkbox"/>	Bride & Groom's First Dance		
	Artist:	<input type="text"/>	Song Title: <input type="text"/>
<input type="checkbox"/>	Father & Bride's Dance		
	Artist:	<input type="text"/>	Song Title: <input type="text"/>
<input type="checkbox"/>	Mother & Groom's Dance		
	Artist:	<input type="text"/>	Song Title: <input type="text"/>
<input type="checkbox"/>	Combined Parent Dance		
	Artist:	<input type="text"/>	Song Title: <input type="text"/>
<input type="checkbox"/>	Anniversary Dance		
	Artist:	<input type="text"/>	Song Title: <input type="text"/>
<input type="checkbox"/>	Miscellaneous Formal Dance		
	Artist:	<input type="text"/>	Song Title: <input type="text"/>
<input type="checkbox"/>	Bouquet Toss		
	Artist:	<input type="text"/>	Song Title: <input type="text"/>
<input type="checkbox"/>	Garter Toss		
	Artist:	<input type="text"/>	Song Title: <input type="text"/>
<input type="checkbox"/>	Wedding Party Dance		
	Artist:	<input type="text"/>	Song Title: <input type="text"/>

GENERAL DJ EXPECTATIONS:

Would you prefer the DJ to

- Only Play selections from the “Must Play” and “Preferred Play” list?
- Play mainly selections from the “Must Play” and “Preferred Play” list, while also playing to the crowd with music known for getting a good response.
- Take all requests from guests.
- Take only wedding appropriate requests from guests.
- Decline requests and inform guests that a custom song listing has been selected.

DJ Involvement Preference:

- Our preference would be for the DJ to be noticed very little, playing music with no announcements or speaking on the microphone.
- Our preference would be for the DJ to be noticed very little, playing music with minimal announcements to keep guests informed and involved.
- Our preference would be for the DJ emcee the announcements and introductions.
- The DJ should feel at liberty to talk up the crowd if the energy level declines.

DJ Attire:

- Casual/Jeans
- Business Casual
- Shirt/Tie/Slacks
- Suit
- Formal (Tuxedo)
- Other

Colors or Theme:

Please feel free to list any other special instructions, events, ideas or expectations: